

Agenda



Subject: August GVRA Board of Directors Meeting
 Meeting Date: August 8, 2023
 Time: 7:00 pm
 Location: The View

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|-----------------------|------------------|----|------------------------------------|-------------------|----|
| President | Wayne Robert | X | Ice Ambassador | Dianne Peterson | X |
| Vice President | Richelle Kendall | na | Equipment Manager | Jane Sutton | x |
| Past President | Rosemary Manton | X | Director of Referees | Derrick Doige | x |
| Treasurer | Brad Marta | na | Director of Coaches | Mati Arsoniadis | na |
| Registrar | Lori Einfeld | X | Director of Managers | Sherrie Hodkinson | X |
| Secretary | Carmen Larsen | X | Director of School Programs | Gerran Thorhaug | x |
| Promotions | Courtney King | x | Tournament & Events | Jennifer Fossum | X |

Meeting called to order at 7:05 pm

Wayne greeted and thanked all attendees for their presence and gearing up for the season.
 Agenda accepted – motion by Derrick, seconded by Jane.

- 1.0 Approval of minutes from July 5, 2023, BOD, moved by Sherrie, seconded by Courtney.
- 2.0 Consent Agenda Approval – see end of agenda. *Motion to approve by Jenn, seconded by Sherrie, all in favour.*
- 3.0 Business since previous meetings (for information) – delete this item for next agenda
- 4.0 Business from Previous Meetings (for discussion)
 1. Autumn Blast Tournament Update - Jenn
 - a. Sanctioning – submitted end of June. Multiple follow-ups but no official approval because RBC has a new agreement form in draft. Jenn is assured by RBC we will be sanctioned and are approved to advertise.
 - b. Draft Terms of Reference for tournament committee – reviewed with Wayne, updated and uploaded to Google Drive. Wayne summarized that roles and responsibilities are delineated as is reporting structure to Board. Once the Board approves the budget, the committee can move ahead as needed with only email updates. – Will be emailed out for review and comments.
 - c. Update OAB budget – no ViaSport Community Hosting grant, budget updated accordingly and uploaded to Google Drive. Will be emailed out.
 - i. Currently at \$0 for revenue.
 - ii. Want 30 teams @ \$900/team: revenue of \$27k, expenses all the same but increase for officials and decrease for room rentals and some swag. Save \$1200 on swag by using up small GVRA frisbees.
 - iii. Civic room (\$1000) no longer available, offered Breakaway room over north rink at no charge. Can also ask for Overtime Room (\$560). Jenn recommends getting both. Derrick would like a room for officials at the rink but not necessary if too costly.
 - iv. Working on getting block of rooms with local hotel.
 - v. *Dianne made a motion to accept budget of \$27,000 with break-even revenue as proposed by Jenn. Seconded by Rosemary. All in favour*
 2. Gym ringette update – Gerran contacted superintendent, must meet particular requirements. Send out gym ringette manual as support documents. Gerran would like to confirm what equipment we have, will connect with Jane. Jenn moved to accept gym update, seconded by Dianne. All in favour.
 3. August Camp update – Currently at 35 registrants: U10/U12 13 players, U14 7 players, U16 10 players, U19/open 5 players. Need 44 to break even. Concern that some players aren't

registering because of NRS camp. Shared with presidents of SRA, WRA and KRA. Most coaches for camps are confirmed. Need to get the word out.

- a. *Carmen makes motion to grant August camp committee (Wayne, Derrick, Courtney, Dianne and Brad) ability to manage any potential changes to adjust camps based on registration numbers. Seconded by Gerran. All in favour.*

5.0 Standing Items:

1. Financial update: Brad has loaded financials statements and budget to Google Drive.

Questions for Brad:

Year to Date

- a. What is the status of the Program Development Grant? BC Gaming Grant is pending. JumpStart grant is pending.
- b. Year-to-date questions: \$500 for OAB revenue and profit?
- c. Where does ice cost of \$59,200 come from?

Balance Sheet

- d. Total equity is \$49,123.14.

GVRA Fees listed as Amy Vienneau on e-transfer – Brad to change.

Sherrie motioned to accepted financials, seconded by Jane. All in favour.

2. Registration Update: Currently 107 players registered. Low for now. Will change daily.

3. GVRA/Zone 5: Schedule, Coaching, Evaluations

- a. Schedule discussion and decisions:

- i. Week of September 5 – no evaluations, just ice. Don't want to intimidate new players.
- ii. Week of September 11 – begin GVRA/Zone 5 evaluations, team formation by September 22
- iii. GVRA ready for TORL games on September 29

- b. GVRA

- i. Wayne reported that he and Mati discussed coaches. Need Fun coaches, provide names to Mati if you have ideas. U12 coach: Jane Sutton. U14 coach: none yet, provide name to Mati if you know someone (Dianne!). U16 coach: Jay Royston. Open: Bob Moore and Tim Jones.
- ii. Planned event: Coaches Forum at The View to connect with coaches, date TBD by Mati.
- iii. Come Try Ringette – September 23 at 10 am. Rosemary will submit request. Carmen will contact Vernon and District Immigrant & Community Services Society, OKIB and Friendship Center to promote Come Try Ringette

- c. Zone 5 (GVRA and SRA)

- i. Courtney is Zone Coordinator, will arrange interviews and evaluations.
- ii. Zone Coach applicants (confidential): U14 Kim Bailey, U16 Niko Siedmann, Dave Penner, U19 Dave Penner
- iii. Zone 5 does not have assigned colour palette from Ringette BC. Technically can't use TORL colours. Wayne looking into what colours we can be.

- d. Evaluations discussion: trial of new assessment starting at U12 proposed by KRA.

KRA intends to start evaluations after long weekend. GVRA needs 2 weeks for evaluations and will start week of September 11.

- i. GVRA

- U12 3 ice times
- U14 3 ice times
- U16 3 ice times

- ii. Zone

- 2 full ice in Vernon and 2 full ice in Salmon Arm
- Could combine scrimmages with Zones 5/6 if not enough players to run separate scrimmages for evaluation.

- iii. Can do technical evaluations separately from Zone 6 if we choose.

- iv. **Dianne will create a visual calendar** to help the rest of us visualize ice bookings!
4. TORL Update/Requests for discussion:
- i. Need to set league schedule, check on SD calendars for Christmas.
 - SD 22, 23, 83 all have same Christmas holidays this year (December 21 – January 7).
 - ii. U12 CI – See request below from Sherrie.
 - iii. U19 Zone (8 from GVRA, 3 from Salmon Arm): if Zone doesn't have enough to field a team, players from the zone can be released to play in an adjacent zone but they have to travel to it.
 - iv. Officials: stack games of equal caliber of play together, i.e. more than 1 game on a day so officials aren't travelling as much.
 - v. TORL returned ice unequally between Vernon, Salmon Arm. 2 games on a weekend is favoured by GVRA rather than give up ice. Fairness of travel schedule throughout the season. GVRA doesn't want game ice returned.

Adjourned at 8:59

Next Meeting: August 29, 2023 at 7 pm at KalTire

All reports due by August 22 to Carmen and cc Wayne
Carmen will provide agenda by Sunday, August 27.

*From Sherrie Hodkinson: This is a request that the TORL game scheduler would be able to work around weekend U12CI North practices for GVRA and SRA U12 games - if we book the practices far in advance. I am requesting this because I was unable to obtain practice time on weekdays for this team (I tried in Enderby and Armstrong). According to Rosemary this has been done in the past for U12 (previously called U12 development).

We have already scheduled ice time for this team Sept 30 645-745pm @ NorVal Arena and Oct 1st 645-745pm @ Enderby Arena, as the coaches wanted a start date for the program to advertise.

Progress Updates

President:

1. **Action item:** Wayne will contact KRA president Tessa Russell for specific wording they use for a similar structure to suggest terms of reference.

Action Taken: Have contact KRA to explore their function. Working with Ian to find other examples. Goal is to have it in place for October.

2. **Action Item:** Document storage (Google Drive)

Action Taken: Set-up and shared with Board.

3. **Action Item:** Mailbox – cancel the physical mailbox.

Action Taken: No progress. Will take care of it in August.

4. **Action Item:** TOR's for OAB 2023 Committee development and review

Action Taken: Jenn has drafted a set of Tor's. Wayne will review and adjust as needed. Have ready for Board meeting Tuesday.

5. **Action Item:** August ice camps - Courtney/Mati/Dianne/Derek/Wayne,

Action Taken: Sub Committee met and proposed model and received board support. Summary of August Preconditioning Camp:

- We have ice-time scheduled on August 22, 24, 28, 29, 30 & 31
- 3 sessions per day (total 18 sessions)
- Use of ice:
 - 2 Come Try Ringette events.
 - 4 sessions per cohort
- Cohorts:
 - U10/12
 - U14
 - U16
 - U19/open
- The fee will be:
 - \$60/player for any TORL players
 - \$75/player for anyone outside of TORL.
 - Families with 3+ players will be \$50 / plyer registered.
- Financials
 - Ice cost: \$2,544
 - Potential revenue as high as \$4,800 if all spots are filled by TORL players.
 - Potential profit: \$2,256
 - Break-even: 11 kids in each age group or 44 player in total
- Registration and Payment
 - camps registration via in RAMP

7. **Action Item:** Recommendation for fundraising, grants and sponsorship committee (Wayne, Jennifer, Brad and Courtney)

Action Taken: No progress to date. Committee will work on in August.

Vice President – no update

Past President – no update

Treasurer - Draft budget and financial update uploaded to Google drive. The draft budget is what we discussed previously when I applied for the gaming grant, with a column showing how much we've spent to date in relation to the budgeted number.

Regarding our grant applications, I was unsuccessful in getting the ViaSport Hosting grant for Autumn Blast, however I was successful in getting \$3000 through the ViaSport Community Sport Development Fund. In my application, I stated we would use the funds for our Come Try Ringette program ice costs, and for new goalie development which included the purchase of some new goalie equipment and ice costs. I'm still waiting to hear back on the BC gaming grant application.

Registrar – no update

Secretary –

Code of Conduct, not yet received from everyone on the Board. (Have: Courtney, Dianne, Jane, Richelle, Carmen)

Criminal Record Checks contact - Lisa Quiring and I working on it.

Credentialing committee: checklists for volunteer requirements. New committee of secretary, director of coaches, director of managers, director of officials to ensure all proper documents are collected. – not done yet

Inclusion policy – Courtney added to registration page of website.

Promotions – I've designed and submitted our ad for the Vernon Active Living Guide to come out at the end of August. Website has been updated with registration information, preconditioning camps, territorial recognition, inclusion policy, and updated directors' info/contact.

Social media promotion for registration early bird deadlines, pre-conditioning camps, and Come Try Ringette events.

Over the next month I plan to continue social media awareness for registration, preconditioning and Come Try Ringette events. Will work with Jenn on Autumn Blast promotion when she's ready to open registration.

I've been in contact with One Team Sports Group, to design and handle the GVRA swag (coffee cups, sweatpants etc.) for teams to order. That store will open soon and deliver around the time of Autumn Blast.

Ice Ambassador - I need to know what I need for evaluation ice. Which age groups, how many blocks, full or half ice? Dates? When do we need each tier evaluated by?

U19 Zone have already asked for ice between September 7-11. We don't have weekend ice until September 23 unless I ask for it. We have our regular 12 weekday blocks starting September 5. I provided options but it's later weekday ice- when U19 practice would normally be. I can offer Fun and U10 4 pm ice but not practical for students travelling.

I have a tentative practice schedule that I'd like to bounce off some folks.

Equipment

Progress:

- connected with Timbits and set up a new account for GVRA under *equipment manager* email.
- Inventoried existing equipment
- Connected with Sun Valley re: Ordering Rings/Coaches Boards/Coaches Bags

Working On:

- Ordering Timbit Jerseys and Medals for our FUN group
- Setting up Coaches Bags for August Camps
- Having Goalie Equipment Fixed

- Need to Buy
 - Rings (we only had 47 returned from last year)
 - 2 sets of goalie pads (U10 & U12 sizes)
 - Coaches Boards
 - Coaches bags (depending on how many are still out?)

Director of Referees – no update

Director of Coaching – no update

Director of Managers – will provide U12 CI update. GVRA did not get ice time in Enderby

Director of School Programs – no update

Tournaments and Events. - Did not receive ViaSport Community Hosting grant for OAB. Can't use civic room. Already heard from some teams.